

**RYE WATER DISTRICT  
MEETING MINUTES**  
September 7, 2022 – 9:00 a.m.  
Water District Office – 60 Sagamore Rd.

**Commissioners Present:**

**Arthur Ditto, Chair  
Ralph Hickson  
Scott Marion**

**Others Present:**

**Arik Jones, Superintendent  
Dyana Ledger, Business Manager  
Jennifer Mates, NH DES  
Chris Berg, Wright-Pierce  
Selectman Phil Winslow**

**I. Call to Order**

Chair Ditto called the meeting to order at 9:07 a.m.

**II. Meeting with Jenn Mates, NH DES**

**Jennifer Mates, NH DES**, met with the Commissioners to discuss point of entry sampling criteria for blending purposes to accommodate the new ruling on manganese levels, which is anticipated to take effect on January 1, 2023.

**III. Approval of Minutes**

- August 2<sup>nd</sup>

**Motion by Scott Marion to approve the August 2, 2022 meeting minutes as presented.  
Seconded by Ralph Hickson. All in favor.**

- August 17<sup>th</sup>

**Motion by Scott Marion to approve the August 17, 2022 meeting minutes as amended.  
Seconded by Ralph Hickson. All in favor.**

#### **IV. Chris Berg, Wright-Pierce**

**Chris Berg, Wright Pierce**, gave a brief update to the Commissioners in regards to ongoing Water District projects. A disbursement request for the Garland well project was submitted to the Drinking Water and Groundwater Trust Fund for August. Apex Construction should be submitting their final pay requisitions within the next few weeks for completion of the project. Final completion paperwork will be processed by Wright-Pierce over the next six months.

Mr. Berg submitted an engineering service agreement from Wright-Pierce outlining the scope of additional work associated with the Garland Well blending in the amount of \$20,000.

**Motion by Ralph Hickson to approve the On Call Engineering Service Agreement with Wright-Pierce for the additional Garland Well work associated with blending for an estimated \$20,000. Seconded by Scott Marion. All in favor.**

Mr. Berg also submitted an engineering service agreement, in the amount of \$100,000., for asset management which will be reimbursed through a grant from NH DES once the work is completed.

**Motion by Ralph Hickson to approve the On Call Engineering Service Agreement with Wright-Pierce for the asset management project in the amount of \$100,000., which will be reimbursed through a NH DES Grant. Seconded by Scott Marion. All in favor.**

Mr. Berg noted that a kick-off meeting is required for the Asset Management Grant. The meeting will be held with a representative from DES and will review the scope of work, scheduling and process moving forward. It was agreed to hold the kickoff meeting on September 21<sup>st</sup> at the workshop meeting. Mr. Berg will follow up with Louis Adorno, NH DES, about the 21<sup>st</sup> meeting.

Mr. Berg continued that construction for Wallis Road is due to start next week. They'll be starting in the Route 1A area. After that area, they will start working on Wallis and moving away from Route 1A. The focus is to get the Route 1A work done and the directional drilling this fall. Beyond that, they will get as much water main into the ground as possible from the entrance of Appledore Avenue and moving towards Odiorne.

There was some discussion about possible upcoming grant opportunities.

#### **V. Superintendent's Monthly Report, Pumping Chart, and Data Report, and Bacteria Tests for August**

Superintendent Arik Jones presented the monthly data reports and the superintendent's report for August.

- The monthly pumping totals are reflecting a decrease. However, the pumping totals are at a historical high on an annual basis.
- A leak that was detected on Fairhill was repaired over this past month. This leak was discovered during the leak detection work that was completed.

- The KOH pump switch has been implemented at the Garland pump house. The location of the pump switch is working out well for the operators. The next step is to install the transducer. The software and Excel reporter has been installed. Having this equipment is going to allow for consistent reporting, as the information is currently being input manually at different period of times.
- Benchmark is moving forward with connection to RWD's existing main on the western side of Route 1. Jones & Beach will be establishing a hydrant at the end of the line in the easement area for flushing purposes. Aquarion's hydrant and RWD's hydrant will be within 50' to 75'. At this time, the main is dead-ended near the town line; however, a connection could be made if needed in the future.

**Motion by Ralph Hickson to approve the Superintendent's report for the month of August. Seconded by Scott Marion. All in favor.**

## **VI. Cash Flow Reports for August**

The Commissioners reviewed the cash flow reports for the month of August. It was noted that \$100,000 was budgeted for 2022 for the Asset Management Grant. Whatever funds are not used this year will need to be encumbered for 2023. This will be voted on at the December monthly meeting.

There was some discussion about the upcoming lease renewals for T-Mobile and Seacoast Security for the telecommunications equipment on the water tanks. It was agreed to reach out to Howard Kalet from the Telecommunications Committee to discuss possible overall benefits for the town with regard to the cell equipment on RWD property.

**Motion by Ralph Hickson to approve the cash flow reports for August. Seconded by Scott Marion. All in favor.**

## **VII. Treasurer's Report**

The Commissioners reviewed the treasurer's reports for the months of April and May.

**Motion by Scott Marion to accept the April 30, 2022 Treasurer's Report. Seconded by Ralph Hickson. All in favor.**

**Motion by Scott Marion to accept the May 31, 2022 Treasurer's Report. Seconded by Ralph Hickson. All in favor.**

## **VIII. Correspondence**

*None*

## **IX. Old Business**

### **a. Update status of Garland Road piping reconfiguration**

Superintendent Jones gave an update on the piping reconfiguration project at Garland Road.

**X. New Business**

**a. Rules & Regulations Committee meeting of September 6<sup>th</sup>**

Chair Ditto reported that the Rules and Regulations Committee meeting was scheduled for September 6<sup>th</sup> at 4:00 p.m. The agenda stated that the meeting would be opened and then the committee would be going into a non-public session. He arrived before 4:00 to speak with the committee and let them know that RWD would like to submit a proposed zoning ordinance for irrigation systems. When he arrived, the meeting room doors were closed and the committee was already in a non-public session. He was not able to speak with the committee. He noted that his frustration is that the meeting was posted for 4:00 p.m., but the non-public meeting was already in process when he arrived.

**b. RCC meeting of September 8<sup>th</sup>**

RWD and Greg Smith from Wright-Pierce will be meeting with the Rye Conservation Commission on Thursday, September 8<sup>th</sup>, at 7:00 p.m. to discuss the process involved with the District's water source investigation on conservation land in town.

**XI. Town Planning and Zoning Minutes**

*No issues or concerns were seen in last month's meeting minutes for the planning and zoning boards.*

**XII. Other Business**

Superintendent Jones spoke to the Commissioners in regards to the possible addition of another water operator for RWD.

**Adjournment**

**Motion by Ralph Hickson to adjourn at 11:08 a.m. Seconded by Art Ditto. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger