

**RYE WATER DISTRICT
MEETING MINUTES
Water District Office – 60 Sagamore Rd.
September 1, 2021 – 9:00 a.m.**

Attendance:

Ralph Hickson, Commission Chair
Tom Clifford, Commissioner

Others Present:

Arik Jones, Superintendent
Dyana Ledger, Business Manager
Selectman Phil Winslow
Chris Berg, Wright-Pierce

I. Call to Order

Chair Hickson called the meeting to order at 9:00 a.m.

II. Approval of Meeting Minutes

- August 4th

Motion by Tom Clifford to accept the minutes of August 4, 2021 as written. Seconded by Ralph Hickson. All in favor.

III. Superintendent's Monthly Report, Pumping Chart, Data Report and Bacteria Tests for August

Superintendent Arik Jones reviewed his report and pumping data for the month of August.

- The pumping totals are up 2 million from last month but this is not abnormal. It is right in line with previous years 2018/2019.
- The operators in the field are pressure washing the tanks over the next week. They are currently working on the tank on Washington Road and will then move on the Breakfast Hill. Harnesses and safety equipment is being used on site with the work being overseen by the Superintendent. Staging has also been rented for the duration of the project.
- The operators have also been working on organizing the Garland Well pump house. The update to the pump house is moving along as expected with Apex.

- It is anticipated that RWD will be receiving plans by the end of September for a development on Route 1 across from Adam's Mobile Home Park. There's a possibility that this development will consist of 80 units.
- Discussions continue with Aquarion in regards to a possible interconnect on Route 1 in order to supply water for the Evolve expansion and the abutting proposed development. The intention is to pass this cost on to the developer, as they would have to lay pipe for water connections whether it be with Rye or Aquarion.
- Superintendent Jones has contacted Mike Unger, DES, about the possibility of increasing the amount of the loan for the Wallis Road main replacement project, which is being funded through the Drinking Water Trust Fund. This can be done through a special application process for the additional funding.
- In regards to ARPA Funds being received by the Town from the State, RWD would be eligible to receive a portion of those funds if the Commissioners have voted to adopt RSA 31:95B, which allows for acceptance and expenditure. The Commissioners voted to adopt the RSA at a meeting in 2010, so RWD is able to accept the funds if offered from the Town.
- Superintendent Jones reached out to Severino Construction in regards to the generator no longer being used by the District. Severino is interested in the generator but would like for RWD to consider a trade of a message board. This would be very useful in a number of ways, as it could be used to post information about the annual meeting and other important information.

Chair Hickson confirmed that he spoke with the Recreation Director about whether the generator would fit their needs; however, it does not.

The Commissioners agreed that if a trade is made with Severino, a simple agreement should be drafted by Attorney Quinn to avert any possible liability to the District.

Motion by Tom Clifford to authorize the swap of the generator between RWD and Severino for a message board, pending an agreement drafted by Attorney Quinn. Seconded by Ralph Hickson. All in favor.

Motion by Tom Clifford to accept the superintendent's report for the month of August. Seconded by Ralph Hickson. All in favor.

IV. Update – Chris Berg, Wright-Pierce

Chris Berg, Wright-Pierce Engineering, gave an update on projects for the Water District. He is currently working with Superintendent Jones on the Emergency Response Plan. The draft should be ready for the Commissioners' review in October. It will be ready to be filed some time in November. The deadline for the plan to be completed and submitted is December 31st. There should be no issues meeting that deadline.

Wright-Pierce is holding off on any work associated with the Cedar Run replacement well. Also, there has not been any further work on the additional water source investigation. The next step would be to reach out to the Conservation Commission to find out what their needs are for installing test wells. He will reach out to Greg Smith in regards to where this project stands at this time.

The Commissioners agreed that the work on the Cedar Run replacement well should also move forward, as the District has funds earmarked for that well. Mr. Berg agreed to start the design for connecting the service.

Superintendent Jones noted that he reached out to Chris Salter at James Verra and Associates about drafting the estimated land swap area. He has not yet heard back from Mr. Salter but will keep trying to contact him.

Mr. Berg confirmed that work is continuing on the Garland pump house. The majority of the electrical has been installed at this time. There have been no issues or concerns with the project. A progress meeting is scheduled for next week with Apex Construction. It seems that Apex is on track for meeting the agreed upon completion date; however, this will be discussed at the meeting next week.

In regards to the Wallis Road project, Mr. Berg noted that there may be some additional work needed in order to put in a special application to DES. A Notice of Intent to Award should be drafted stating that if the funds are approved through the warrant article process, the job is intended to be awarded to Jamco Construction. DES feels that this is an acceptable way to go and it will be okay for the District to wait on the project. This will give the District time to seek additional funds through a warrant article process or seek funds through a grant.

Superintendent Jones explained that the District has until June of 2022 to meet substantial completion on the project, so there is still plenty of time to meet this deadline. If the District decides to file a special application, they should move forward on doing this soon. He suggested moving up the annual meeting date to give Jamco more time to start the project. He noted that he spoke with Jamco and they are very interested in holding onto this job.

Commissioner Clifford pointed out that there may be guidelines from the State for the annual meeting date that have to be followed.

The Commissioners asked the Business Manager to check the timeframe set by the State for annual district meetings.

There was discussion about future projects that could be submitted to the Drinking Water Trust Fund (DWTF). The annual submittal for an application is due on September 9th. After discussion, it was agreed that the central treatment facility is something that should be considered for submission. RWD would not be committed to move forward on any project, if it were to be approved by the DWTF. However, submitting the application will give the District an idea of what might be approved and how other possible funding sources could be incorporated into the project.

Motion by Tom Clifford to authorize Wright-Pierce to submit an application to the Drinking Water Trust Fund through NH DES for a central treatment plant. Seconded by Ralph Hickson. All in favor.

V. Treasurer's Reports
Not available

VI. Cash Flow Reports

The Commissioners reviewed the cash flow and expenditure reports for the month of August. There were no concerns or issues.

Motion by Tom Clifford to accept the cash flow reports for the month of August. Seconded by Ralph Hickson. All in favor.

VII. Correspondence
None

VIII. Old Business

- Superintendent Jones reported that the leak near 605 Lafayette Road is being repaired.

IX. New Business
None

X. Town Planning and Zoning Minutes
There were no issues or concerns noted.

XI. Other Business

a. Goss Farm Event

The Commissioners discussed the possibility of participating in the upcoming Goss Farm Event, which is being held on September 18th. It was determined that the Water District will have to pass this year, as two of the commissioners will not be in town on that date. It was also agreed that it is too close to the date of the event to put a table together for the event.

Adjournment

Motion by Tom Clifford to adjourn at 10:28 a.m. Seconded by Ralph Hickson. All in favor.

Respectfully Submitted,
Dyana F. Ledger