

**RYE WATER DISTRICT
MEETING AGENDA
Wednesday, April 3, 2024 – 8:30 a.m.
Water District Office – 60 Sagamore Rd.
& via Zoom**

Commissioners Present:

**Scott Marion, Chair
Rosalie Lopresto, Vice-Chair
Tom Mack**

Others Present:

**Arik Jones, Superintendent
Dyana Ledger, Business Manager**

I. Call to Order

The meeting was called to order at 8:33 a.m.

II. Election of Officers

- **Chair**

Motion by Rosalie Lopresto to nominate Scott Marion as chair. Seconded by Tom Mack. All in favor.

- **Vice-Chair**

Motion by Scott Marion to nominate Rosalie Lopresto as vice-chair. Seconded by Tom Mack. All in favor.

III. Approval of Minutes

- **March 13th**

Motion by Rosalie Lopresto to approve the minutes of March 13, 2024 as written. Seconded by Scott Marion. Vote: 2-0 Abstained: Tom Mack

IV. Superintendent's Monthly Report, Pumping Chart, and Data Report

Superintendent Arik Jones presented his monthly report and pumping charts for the month of March.

- The pumping totals for Rye water supplied is down from this time last year, which is consistent with the past few months.
- The Portsmouth usage side of the system has increased from last year at this time.
- Water operators will be working on spring flushing during the month of April. The first part of flushing began this week.
- Work is continuing on the Lead Service Line Inventory (LSLI) Grant. It is anticipated that there may be 40 to 50 properties that will be unknown, which will require further on-site investigation by the District.
- Research is still be done on timber matting needed for the well investigation drilling that is due to take place on the Brown property.
- The water operators attended a Primex class for flaggers certification. Operator Jacob Madore has applied for a scholarship from NEWWA for the Operator 2 licensing course.

Motion by Scott Marion to accept the Superintendent's report for the month of March. Seconded by Rosalie Lopresto. All in favor.

V. Correspondence

None

VI. New Business

a. Central Treatment Plant

The Commission discussed the next steps in the central treatment plant project, now that funding has been approved by the voters at the March 23rd annual meeting. It was agreed that the District should start to prepare a request for proposal (RFP) for the engineering and design of the treatment facility. Superintendent Jones agreed to follow up with Jenn Mates, NH DES, in regard to information on how to proceed with the RFP process.

Wright-Pierce Engineering has started the work on the Pilot Study for the treatment facility, which is being funded through a strategic planning grant from the State. The information from the pilot study will be used as part of the engineering and design phase.

VII. Old Business

a. Discussion of MOU response

Tabled

b. MRI Report

Business Manager Dyana Ledger agreed to contact Steve Parkinson from Municipal Resources, Inc. to inquire about the report being drafted for the Commission. A date to meet with the Commissioners to go over the report should be scheduled as soon as possible.

c. Rate Study and Rates

The Commission agreed to schedule a follow up meeting with Raftelis Consulting to go over the finalized rate study. Superintendent Jones will reach out to Wright-Pierce and/or representatives from Raftelis to set this meeting up for April 17th.

VIII. Other Business

There was a brief discussion about possibly changing the meeting day and time for the monthly meeting. This will be discussed further at the next regularly scheduled commissioners' meeting.

Adjournment

Motion by Rosalie Lopresto to adjourn at 10:32 a.m. Seconded by Tom Mack. All in favor.

Respectfully Submitted,
Dyana F Ledger